

February 25, 2018

Change Notice – Vision Design

<http://www.hrproactiveinc.com/>
<http://hrproactive.com/>
www.legalhiringvideo.ca

New sales sheet attached to email.

Typo in list to be corrected:

Scheduling sheet to track **you** learners

Scheduling sheet to track **your** learners

Order your **Legal Hiring Video DVD** online today!

Our Legal Hiring for an Inclusive Workplace video DVD Kit includes:

- 15-minute video DVD
- Interviewer Guide
- Sample Employment Application
- Sample Job Posting
- Sample Accommodation Template
- Applicant Screening Form
- Interviewing Scoring Sheet Sample
- Certificate of Completion template
- Scheduling sheet to track **you** learners
- Quiz and Quiz Key
- Closed Captioned

[VIEW BROCHURE](#)

ADD THE FOLLOWING:

Legal Hiring for an Inclusive Workplace is available for Canadian and American audiences.

**This video DVD Training Kit is also available on
USB Flash Drive, MP4, SCORM 1.2 or as an online training course library.
For special pricing, please call [1.888.552.1155](tel:18885521155).**

Please replace the original paragraph highlighted below with new paragraph.

Legal Hiring for an Inclusive Workplace

Replace this paragraph:

HR Proactive offers our Legal Hiring for an Inclusive Workplace Program for individuals responsible for the recruitment of employees to ensure a fair and equitable hiring process is in place so your organization is in compliance with the Ontario Human Rights Code. This training program will show you how to apply the laws enforced by OHRC regarding accessibility and inclusion. Create a job posting that uses non-discriminatory and neutral language and does not refer directly or indirectly to any prohibited grounds of discrimination. Training also includes how to develop interview questions that focus on the core duties of the position, avoiding questions that could lead to litigation.

Change to

HR Proactive Inc. offers our Legal Hiring for an Inclusive Workplace Program for individuals responsible for the recruitment of employees to ensure a fair and equitable hiring process is in place so your organization is in compliance with provincial and federal laws. This training program will show you how to apply the laws regarding accessibility and inclusion into your hiring process. It will also assist you with creating a job posting that uses non-discriminatory and neutral language and does not refer directly or indirectly to any prohibited grounds of discrimination. Our training materials also include how to develop interview questions that focus on the core duties of the position, avoiding questions that could lead to litigation. This program is available for both Canadian and American audiences and includes: